



Application for Employment

Date _____ Position _____

Applicant Information

Name: _____

Address: _____

Daytime Phone: _____ Evening Phone: _____

Email: _____

How did you learn of this opening?

- Relative Walk-in Advertisement
 Wolf Creek Employee (if yes, please write name of employee:) _____

General Information Please indicate the type of employment you are seeking.

- Part-Time Full-time Seasonal (holidays, summer, etc.)

Specify days and Hours you are available for work:

Days	Hours (Please include A.M. or P.M.)
___ Monday	_____ / ___ M to _____ / ___ M
___ Tuesday	_____ / ___ M to _____ / ___ M
___ Wednesday	_____ / ___ M to _____ / ___ M
___ Thursday	_____ / ___ M to _____ / ___ M
___ Friday	_____ / ___ M to _____ / ___ M
___ Saturday	_____ / ___ M to _____ / ___ M
___ Sunday	_____ / ___ M to _____ / ___ M

When can you start? _____ Salary desired _____

We are an Equal Opportunity Employer (EOE)

As an equal opportunity employer, Wolf Creek does not discriminate in hiring or terms and conditions of employment, because of an individual's race, creed, color, sex, age, religion, disability or national origin. Wolf Creek only hires individuals authorized to work in the United States.

Education

	High School	College	Other
Name and Location	_____	_____	_____
Course of Study	_____	_____	_____
Years Completed	_____	_____	_____
Did you graduate?	_____	_____	_____
Type of degree	_____	_____	_____

Please tell us about any special skills, experiences or certifications which are relevant to the position you are seeking. _____

Business or Professional References (Please list individuals other than family members or friends who can help us assess your qualifications and ability to do this job.)

Name: _____ Phone Number: _____
Job Title and Company: _____
Address: _____
Relationship to you: _____

Name: _____ Phone Number: _____
Job Title and Company: _____
Address: _____
Relationship to you: _____

Name: _____ Phone Number: _____
Job Title and Company: _____
Address: _____
Relationship to you: _____

Employment

List all current and prior employment during the last 5 years starting with the most recent. Account for any time during this period in which you were unemployed. Please add additional pages if necessary.

May We Contact Your Present Employer Yes No

Company Name: _____ Telephone: _____

Address: _____

Name of Supervisor: _____ Title: _____

Employed From: _____ to _____

State Job Title and Description of Work: _____

Were you disciplined during your employment? (Counseled, suspended, discharged, etc.) Yes No

If you had disciplinary problems with previous employer, please describe fully: _____

Number of days absent in the last year of employment: _____

Number of days tardy in the last year of employment: _____

Reason for leaving: _____

Company Name: _____ Telephone: _____

Address: _____

Name of Supervisor: _____ Title: _____

Employed From: _____ to _____

State Job Title and Description of Work: _____

Were you disciplined during your employment? (Counseled, suspended, discharged, etc.) Yes No

If you had disciplinary problems with previous employer, please describe fully: _____

Number of days absent in the last year of employment: _____

Number of days tardy in the last year of employment: _____

Reason for leaving: _____

Company Name: _____ Telephone: _____

Address: _____

Name of Supervisor: _____ Title: _____

Employed From: _____ to _____

State Job Title and Description of Work: _____

Were you disciplined during your employment? (Counseled, suspended, discharged, etc.) Yes No

If you had disciplinary problems with previous employer, please describe fully: _____

Number of days absent in the last year of employment: _____

Number of days tardy in the last year of employment: _____

Reason for leaving: _____

Applicant Certification

Please read carefully before signing.

This application will remain on file for six (6) months. If you have not been employed within six (6) months of your application, you must re-apply.

By my signature below, I voluntarily agree to the following:

- ◆ I understand that if I am employed by Wolf Creek, employment is “at will”, which means that employment is not for a definite period and may be terminated by either myself or Wolf Creek, in the sole discretion of either, for any reason, at any time. I understand that no one at Wolf Creek has authority to make any different agreement except the President by formal agreement in writing signed by the President and the employee. I understand that if employed by Wolf Creek, that satisfactory completion of my provisional period will not change my status as an at will employee.

- ◆ I certify that the information contained in this application for employment is true, correct and complete and I hereby grant Wolf Creek permission to verify the information provided. I understand that the giving of false information or the failure to give complete information requested herein shall constitute grounds, among others, for rejection of my application or immediate termination in the event that I am hired.

- ◆ I understand that none of Wolf Creek’s practices or policies are to be construed as imposing any binding obligations on the Company, and that they are subject to change or deletion at any time.

- ◆ I hereby authorize Wolf Creek to obtain from schools, former employers, or other individuals or institutions it contacts, any information in their possession regarding my employment history or qualifications for the job for which I have applied.

- ◆ I understand that if employed by Wolf Creek, I will be required within three business days of my date of hire to complete an I-9 Form and provide Wolf Creek with a document or documents that establish my identity and eligibility to work in the United States.

I promise that I have read and understand this Applicant Certification:

Authorized Signature of Applicant _____

Date _____