



*The Great Room Rental Contract*  
Rental Terms and Conditions

**Deposits and Fees**

- The Great Room rental is \$100 an hour with a 3-hour minimum. You must include set up and clean up with your rental times.
- Rental Options:
  - Monday, Tuesday, Wednesday & Thursday, any time between the hours of 9am and 10pm
  - Friday, Saturday, and Sunday, any time between the hours of 9am and 4pm, or any time between the hours of 5pm and 11pm.
  - Holiday rates may apply; please contact us for details.
- An initial \$250 **non-refundable** deposit is required to hold the requested date and is due upon signing this agreement. The deposit will be applied to the total cost of the rental. The remaining balance, along with all other incurred expenses, is due at the conclusion of your rental. Cash, Credit Cards, and Checks are accepted.
- If you cancel your event for any reason, you will be deemed to have cancelled this Contract, and you will forfeit the entire deposit amount. The Winery at Wolf Creek has the right to rent the Great Room in the event of a cancellation.
- You agree to be responsible for any damages, burns, breakage, or theft that may occur at the premises during the rental. In addition, any time required to make repairs and/or cleanup will be billed to you at \$75 per hour.
- A breach of this Contract occurs if the contractually agreed-upon times are exceeded. The Winery at Wolf Creek will charge \$100/hour (or fraction of an hour) if you, your guests, and/or any of your service providers (D.J., caterer, outside rental services, photographer, etc.) take possession before the agreed-upon times and/or if the premises are not vacated by the contracted time.
- A gratuity charge (server tip) is NOT added to your rental; however, a tip for your server(s) is encouraged and greatly appreciated.
- Rental periods must include all set up and clean up times for you and any of your service providers.
- You, your guests, and your service providers may not bring items into the Great Room before the rental time, and no such items shall remain in the Great Room after the rental time. Items left following the rental time will be disposed of.

**Facilities**

- The Great Room seats up to 80 people.

- Ten, 72-inch round guest tables with a maximum of eight chairs at each are available (linens needed).
- One 12-foot food/buffet table (stainless steel surface on top of wine barrels, no linens needed) and one 6-foot entryway table (stainless steel surface on top, no linens needed) are in the room for your use.
- One additional 6-foot table is available for gifts/check-in table (not intended for additional seating) if requested (linens needed).
- You are not permitted to bring in extra tables or chairs.
- The Winery at Wolf Creek will provide beverage glasses at no additional charge.
- You may not reserve outside space or tables in the public tasting room for your rental.
- Please keep in mind that the winery is an agricultural business. Insects, farm animals, and winery/agricultural equipment are all part of the winery's charm.
- Children are welcome but must be supervised.
- The Great Room is a non-smoking/non-vaping area.

#### Linens

- You must bring in your own table linens (plastic, cloth, or other material) or, with advanced notice, Ivory linens may be rented from The Winery at Wolf Creek for all tables at a total cost of \$250.

#### Food Service

- **No full-service kitchen is available.** A prep kitchen consisting of a refrigerator/freezer, sink, and counter space is available.
- No oven or stove is available in the prep kitchen. You or your caterer may bring in chafing dishes, roasters, or crockpots to keep food warm.
- You may contract with any caterer or provide your own food. A list of caterers that are familiar with the winery is available on our website.
- Utensils, plates, napkins, and serving utensils are **NOT** provided. You or your caterer will need to bring in all supplies.
- **YOU/ YOUR CATERER** is responsible for setting up/replenishing /clearing food, clearing plates & silverware, cleaning the kitchen, tables, and other areas used. Wolf Creek's food license does not allow our staff to serve or clear your food.
- It is **YOUR** responsibility to notify the caterer of the regulations in this Contract, including rental arrival and departure times.

#### Beverage/Bar Service

- ALL beverages and alcohol must be purchased from The Winery at Wolf Creek.
- All non-alcoholic beverages (soda, bottled water, and juices) are \$2 each.
- Coffee & Hot Tea are included with your rental, and a water dispenser will be set at the bar for your guests.

- A cash bar will be offered to all adult guests, or you may start a tab and pay for your guests' alcohol at the end of your event. Please notify your server(s) before the start of your rental how you would like your bar set up (cash vs. tab, a tab for beer & wine, guests pay for their cocktails, etc.).
- Alcohol service ends 30 minutes before your rental end time.
- Beer, wine, and cocktails are served by the glass only. For the current beverage list, please consult our rentals website page: <https://www.wineryatwolfcreek.com/groups-rentals>
- A beverage server(s) will be in the Great Room for your entire rental.
- Following state law, we will not serve any guest who, in our sole judgment, appears to be intoxicated, nor will we allow any alcohol to be served to minors who may be in your group.
- All other alcohol (opened or unopened) is not permitted on the premises. Bringing any other alcoholic beverage onto the premises is illegal and must be removed from the property immediately.

#### Decorations and Entertainment

- The Great Room may only be decorated in a manner that does not damage the facilities. Nails, tacks, staples, tape, command strips, and pins may NOT be used on the walls.
- No confetti, silly string, glitter, or similar substances will be allowed.
- Only battery-operated LED candles are permitted. Please consult with us in advance regarding decorations to avoid problems.
- With advance notice, you may hire appropriate entertainment for your event.
- No fireworks or flares are allowed.
- The Winery at Wolf Creek reserves the right to remove or modify any aspect of decorations or entertainment, which we feel poses a safety risk or nuisance to your guests or the public, or which any of our employees or we believe is inappropriate.
- You must remove all decorations at the end of your rental.

#### Cleanup

- You are responsible for cleaning up at the end of the rental period.
- Tables must be completely cleared; trash must be collected and placed in the wastebaskets. Gathered trash will be disposed of by the winery staff.
- The kitchen preparation area must be cleaned. All catering items must be removed from the Great Room upon completion of the rental.
- The Winery at Wolf Creek will provide replacement trash bags for wastebaskets and will be responsible for washing our beverage glasses. The winery staff will vacuum the Great Room.
- You will be responsible for paying for any of the above cleanups that are not performed, as well as any non-routine cleanup following a rental. Such charges will be billed to you at the rate of \$75 per hour.
- The winery is not responsible for lost or stolen articles during your rental. Items left after your event will be disposed of.

### Legal Matters:

The Winery at Wolf Creek personnel have the authority to contact law enforcement officials, if necessary, to protect the winery, the premises, and its personnel.

The Winery at Wolf Creek will not serve alcoholic beverages to anyone under 21 years of age.

No weapons or firearms are allowed on The Winery at Wolf Creek property.

Limitation of Liability: The Winery at Wolf Creek will not be held liable for injuries or property damage/loss during this function, including, but not limited to, death, personal injury, property damage, and any other incidents that may occur to any person(s) by use of the building and the premises during the term of this Contract.

Hold Harmless and Indemnification: The Winery at Wolf Creek shall not be liable for any claim, loss, injury, damage or expense, either with respect to person or property, sustained by Renter, or by any of Renter's service providers, invitees and guests due to Renter's use of the premises, or arising out of the use, operation or condition of any equipment, machines or appliances used in or on the premises, or arising from any acts of negligence or the negligence of any employees, agents, invitees or guests of Renter. It is agreed and understood that Renter hereby expressly releases and discharges The Winery at Wolf Creek and its owners, officers, directors, employees, and agents from any demands, claims, and actions arising out of any such causes.

Moreover, it is agreed and understood that Renter shall defend, indemnify and hold harmless The Winery at Wolf Creek and its owners, officers, directors, employees and agents from and against any claims, demands, actions, losses, costs, damages and expenses (including, without limitation, reasonable attorney's fees) or any cause or action occasioned by or arising out of any accident or other occurrence whatsoever causing or inflicting injury and/or damage to any person or property and/or occurring in, upon or about the facilities due directly or indirectly to Renter's use of the premises. This obligation of yours to protect, indemnify, and hold harmless The Winery at Wolf Creek shall include the obligation to pay all reasonable expenses incurred by The Winery at Wolf Creek in defending any such claims, including reasonable attorney's fees.

Assignability: This Contract is not assignable by Renter without the written consent of The Winery at Wolf Creek.

Modifications: The Winery at Wolf Creek reserves the right to change the condition of, or cancel, this Contract up to 60 days before rental.

Return of Deposit: All deposits and payments will be returned if The Winery at Wolf Creek cancels the event.

### Miscellaneous Legal Matters:

This Contract contains the entire agreement of the parties and supersedes all prior written and oral agreements relating to this subject matter.

The Individual signing this Contract represents that such individual has the requisite power and authority to execute and deliver this Contract on behalf of the renter.

This Contract shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to conflicts of law principles. All disputes arising out of this Agreement must be litigated in Summit County Court of Common Pleas, and the party's consent to the jurisdiction and venue of such court.

# **Rental Contract \$100/Hour**

**Set up and clean up must be included in your rental times.**

**You, your service providers, and your guests are not permitted into the Great Room before this time.**

Monday, Tuesday, Wednesday & Thursday, any time between the hours of 9am and 10pm

Friday, Saturday, & Sunday between the hours of 9am and 4pm,

OR any time between the hours of 5pm and 11pm

Month \_\_\_\_\_ Date \_\_\_\_\_ Year \_\_\_\_\_

Rental Times \_\_\_\_\_ to \_\_\_\_\_

(times you will enter the room and exit the room)

Guest arrival time \_\_\_\_\_

(if different from the start time)

Name \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Event type \_\_\_\_\_

Number of people attending: \_\_\_\_\_

(A count must be provided to the winery at least 14 days before your event.)

Table linen arrangements:

- I will be renting ivory table linens for all guest tables used from the winery for \$250 total.
- I will provide all table covers.
- I would like an additional 6-foot table (please note: a table covering is required if not renting linens).

Beverage Service:

Select one

- Cash Bar* (your guests will pay for their alcoholic beverages) **or**
- Start a Tab* (you will pay for your guests' alcoholic beverages at the end of your event)

Select one

- I will be paying for all non-alcoholic beverages (soda/juices) **or***
- My guests will be paying for all non-alcoholic beverages*

*\*Ask about our specialty bar packages for A Bloody Mary Bar, Mimosa Bar, or a Sparkling Wine toast.*

**Non-refundable \$250 Deposit:**  **Will pay online** (an email will be sent to you from Square to pay your deposit online)  
 **Payment included**

By signing this Contract, I have acknowledged that I have read and completely understand/agree to all provisions of this Contract (including the Terms and Conditions outlined in this Contract) and agree to be bound by the same.

---

Renter's Signature

---

Date